

## STLRC Board of Director's Meeting, March 18, 2021.

The meeting was called to order by Faye Holdenried at 4:45.

**Directors Present:** Faye Holdenried (President), Joe Kruchowski, Barry Rinderknecht, Janis Thompson, John Clarke, Kathy Montgomery and Leslie McCormick.

**Directors Absent:** Patti Brumleve and Deedie Cote.

**Guests:** Claudia Spener (Hiking Program leader) and Jane O'Donnell (Web Manager).

**Introduction of Directors:** Faye introduced the new Directors, John Clarke, Kathy Montgomery, and Leslie McCormick.

### Election of Officers.

The following were nominated and elected to office:

President: Faye Holdenried  
Vice President: John Clarke  
Treasurer: Kathy Montgomery  
Secretary: Leslie McCormick

A motion was made and seconded to accept the Treasurer's reports for 2020 and 2021 to date as submitted (see below).

**Hiking Program Report.** Leslie McCormick is keeping the hiking records. Since October, 51 hikes have been held with a total of 366 hikers. There are 9 hike leaders and there have been 13 guests. 9 hikes have been cancelled due to weather.

Claudia Spener, our Hiking Coordinator, gave an overview of the new hiking program begun in October 2020.

There was a discussion concerning hikes during the biking season. The consensus is that hikes may continue to be scheduled and conducted throughout the year. A new "Hikes" page will be added to the website. Claudia will write that web page. Claudia left the meeting at the conclusion of her report.

**Technology Report.** Website costs for 2021 were reviewed:

Web Host Expenses with HostPapa: \$303.66	(Includes renewal of <b>STLRC.ORG</b> domain name)
EventPro Calendar software: \$89.00	
FileBird Media Library: \$32.50	(One-time software purchase. Includes one year of support.)

We discussed formalizing our support agreement with the person that wrote the website. She will charge \$50 per hour for assistance. Jane will sign the contract on behalf of STLRC.

Faye moved and Kathy seconded a motion to enable Joe (in his position as the Web Manager) and Jane (in her position as Web Master) to spend up to \$500 annually without prior permission from the Board of Directors on web support. This includes the expenses itemized above, and any necessary support costs. The board will review those costs after the fact. The motion carried.

The election of the Board of Directors was conducted over Survey Monkey. Unbeknownst to Larry Essmann, acting as our Election Commissioner, only the first 40 responses are provided free of charge. To obtain the full results, Larry paid \$25. Joe moved and Faye seconded that Larry be reimbursed. The motion carried.

There was a discussion regarding annual dues. This is an issue because the insurance payment is due January 1. If dues are not paid on a timely basis there is a cash-flow issue.

Should dues be "due" on December 31?

Should there be a "grace period" until January 31?

Should there be a marginal cost for dues not paid on or before January 31?

Can new hikers that join in the fall receive a grace rate for the fall season, with the new year's dues to be paid by December 31?

This subject was tabled, to be continued in subsequent meetings.

The website password must be changed for security reasons. Joe moved and Kathy seconded that the password be changed. The motion carried. This will be disseminated to the current membership and changed on March 24, 2021. Leslie will send the new password to currently paid membership before March 24.

Jane left the meeting at the conclusion of her report.

**Approval of New forms.** We reviewed the following forms with changes to include the Hiking Program:

Membership Application

Waiver

Sign-In Sheet

Barry moved and Faye seconded that the noted changes should be adopted. The motion carried.

**Ride Leader Training.** Some of the ride leaders require training in using the website. Faye, Jane, and Joe will nurture those ride leaders with one-on-one (or one-on-two) training.

**Duties of the Vice President.** Faye requested that several duties become formal responsibilities of the Vice President. These duties include:

Investigation and filing of insurance claims

Making sure that dues are paid to the League of American Bicyclists

Making sure that dues are paid to the Missouri Bike Federation

Finding the Potluck and other club meeting locations

Faye moved, John seconded and the motion carried.

**COVID Guideline Adjustments.** To stay consistent with the CDC guidelines, our social distance will be changed to 3 feet. Forms and events will state "Bring a mask to use if requested."

**By Laws Review.** Faye requested that all Directors attempt to review the by-laws by May 1. It seems that the by-laws need to be restructured in addition to having the Hiking Program added.

**Website Review.** Faye requested that all Directors review all website pages by May 1 to identify those detail that need adjustment for the Hiking Program.

**Donations.** On the death of members or others that have made significant contributions the STLRC, donations have been made to charitable organizations in their honor. Faye moved and Joe seconded

that a standing committee be formed to consider guidelines for the donations. After some discussion the motion carried. Deedie will represent the Directors on that committee.

**Apparel Update.** The following items are still available for sale:

Men's short sleeved jersey: 2 Medium, 2 Large, 1 Extra-Large

Women's short sleeved jersey: 1 Medium, 1 Large, 2 Extra-Large

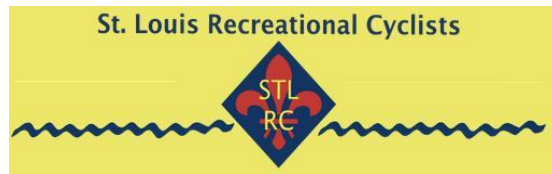
Women's Long sleeved jersey: 1 XX-Large

Arm Warmers: 2 pr. Small, 4 pr. Medium

Any member wishing to purchase a jersey or T-shirt should be directed to contact Janis. She will decide when there is enough interest for another printing of shirts.

There being no other business, Faye adjourned the meeting at 6PM.

Submitted by Leslie McCormick.



## 2020 Annual Financial Report

**Cash in the bank Jan 1, 2020** \$3175.06

### Cash Receipts

Dues in 2020	\$ 820.00
Donation	\$ 10.00
Receipts from sale of apparel	\$4,184.18
Refund cancelled Gateway Outdoor Expo	\$ 250.00
Insurance refund for reduced exposure due to Covid-19 Refund	\$ 84.25
Cancel end-of-season potluck pavilion rental	<u>\$ 45.00</u>
Subtotal	\$ 5393.43

**Total cash** \$8,568.49

### Expenses

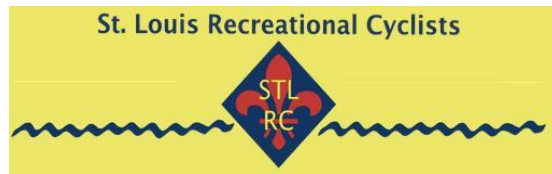
Jan	Insurance (2-1-20 through 1-31-2021) (174 members @ \$4.84 + \$35 administrative fee)	\$ 877.54
Jan	League of American Bicyclists Annual Dues	\$ 100.00
Feb	St. Louis County Library for Room Rental	\$ 10.00
Feb	WordPress Theme Software	\$ 62.00
Mar	Booth at Gateway Outdoor Expo March 27-28	\$ 250.00
Apr	The Events Calendar Pro Version (1 year subscription)	\$ 89.00
Jun	Kirkwood Pavilion Rental End of Season October 20	\$ 45.00
Jul	Refund overpayment on Apparel	\$ 49.18
Jul	Apparel order Primal wear	\$ 3,229.00
Aug	Apparel order S&S Screen Graphics T-Shirts	\$ 413.47
Sep	Annual Membership Missouri Bike Federation	\$ 60.00
Nov	Apparel re-order Primal wear	<u>\$ 950.00</u>

**Total Expenses** **\$6135.19**

**Subtotal** **\$2443.30**

2021 Dues paid in 2020 \$ 920.00

**Cash in the bank December 31, 2020** **\$3,353.30**



**March 14, 2021**  
**Interim Financial Report**

Carryover from December 31, 2020	\$ 2,433.30	
2021 Dues paid in 2020	<u>\$ 920.00</u>	
<b>Cash in the bank as of January 1, 2021</b>		<b>\$3,353.30</b>

**2021 Cash Receipts**

2021 Dues (of 136 members)	\$ 440.00
Donations	<u>\$ 20.00</u>
Subtotal	\$ 460.00

**Total Cash** **\$3,813.30**

**Expenses**

Jan	Insurance (2-21-2021 through 1-31-2022) (150 members on December 31, 2020 @ 5.3833) + \$35 administrative fee)	\$ 842.50
Jan	League of American Bicyclists Annual Dues	\$ 100.00
Feb	Pancreatic Cancer Action Network in memory of Cliff Heggs	\$ 25.00
Feb	Website Hosting by HostPapa, Inc	<u>\$ 303.66</u>

**Total Expenses** **\$1,271.16**

**Cash in the Bank March 14, 2021** **\$2,542.14**



## St. Louis Recreational Cyclists

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     **2021 Membership Application (Please complete all items)**

     **2021 Membership Renewal (Input printed name, signature, date, & changed items)**

In consideration of being permitted to participate in any way in St. Louis Recreational Cyclists ("Club") sponsored **Bicycling or Hiking** Activities ("Activity") I, for myself, my personal representatives, assigns, heirs, and next of kin:

1. ACKNOWLEDGE, agree, and represent that I understand the nature of **Bicycling and Hiking** Activities and that I am qualified, in good health, and in proper physical condition to participate in such Activity. I further acknowledge that the Activity will be conducted over public roads, **trails** and facilities open to the public during the Activity and upon which the hazards of traveling are to be expected. I further agree and warrant that if, at any time, I believe conditions to be unsafe, I will immediately cease further participation in the Activity.
2. FULLY UNDERSTAND that:
  - a. **BICYCLING & HIKING** ACTIVITIES INVOLVE RISKS AND DANGERS OF SERIOUS BODILY INJURY, INCLUDING PERMANENT DISABILITY, PARALYSIS AND DEATH ("RISKS");
  - b. these risks and dangers may be caused by my own actions or inactions, the actions or inactions of others participating in the Activity, the conditions in which the Activity takes place, or THE NEGLIGENCE OF THE RELEASEES" NAMED BELOW;
  - c. there may be OTHER RISKS AND SOCIAL AND ECONOMIC LOSSES either not known to me or not readily foreseeable at this time, and I FULLY ACCEPT AND ASSUME ALL SUCH RISKS AND ALL RESPONSIBILITY FOR LOSSES, COSTS AND DAMAGES I may incur as a result of my participation in the Activity.
3. HEREBY RELEASE, DISCHARGE, COVENANT NOT TO SUE the Club, the League Of American Bicyclists (LAB), their respective administrators, directors, agents, officers, members, volunteers, and employees, other participants, any sponsors, advertisers, and if applicable, owners and lessors of premises on which the Activity takes place, (each considered one of the "RELEASEES" herein) FROM ALL LIABILITY, CLAIMS, DEMANDS, LOSSES, OR DAMAGES ON MY ACCOUNT CAUSED OR ALLEGED TO BE CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE OF THE "RELEASEES" OR OTHERWISE, INCLUDING NEGLIGENT RESCUE OPERATIONS, AND I FURTHER AGREE that if, despite the RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT I, or anyone on my behalf, makes a claim against any of the Releasees, I WILL INDEMNIFY, SAVE, AND HOLD HARMLESS EACH OF THE RELEASEES from any litigation expenses, attorney fees, loss, liability, damage, or cost which any may incur as the result of such claim.

I AM 18 YEARS OF AGE OR OLDER (IF A CYCLIST **OR HIKER** IS UNDER 18, THE ADULT SPONSORING THE **CYCLIST/HIKER** UNDER 18 SHOULD ALSO SIGN THE WAIVER), HAVE READ AND UNDERSTAND THE TERMS OF THIS AGREEMENT, UNDERSTAND THAT I AM GIVING UP SUBSTANTIAL RIGHTS BY SIGNING THIS AGREEMENT, AND HAVE SIGNED IT VOLUNTARILY AND WITHOUT ANY INDUCEMENT OR ASSURANCE OF ANY NATURE AND INTEND IT TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW. I AGREE THAT IF ANY PORTION OF THIS AGREEMENT IS HELD TO BE INVALID, THE BALANCE, NOTWITHSTANDING, SHALL CONTINUE IN FULL FORCE AND EFFECT.

NAME (Printed): \_\_\_\_\_ SIGNATURE: \_\_\_\_\_  
(Sponsor's Name & Signature if applicable): \_\_\_\_\_

ADDRESS: (Street) \_\_\_\_\_  
(City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_

PHONE: (    ) \_\_\_\_\_ CELL PHONE: (    ) \_\_\_\_\_ EMAIL: \_\_\_\_\_

1st EMERGENCY CONTACT: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_ PHONE: (    ) \_\_\_\_\_

2nd EMERGENCY CONTACT: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_ PHONE: (    ) \_\_\_\_\_

DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ MEMBERSHIP FEE: \$10.00 per year (period covered January 1 through December 31)

Make membership check payable to: St. Louis Recreational Cyclists

Mail completed form and membership fee to: Patti Brumleve, 15574 Parasol Drive, Chesterfield, Missouri 63017-7462

How did you hear about STLRC?



# St. Louis Recreational Cyclists Waiver Form for Non-Member Cyclists & Hikers

**Event:** \_\_\_\_\_ **Event Date:** \_\_\_\_\_

In consideration of being permitted to participate in any way in St. Louis Recreational Cyclists (“Club”) sponsored Bicycling or Hiking Activities (“Activity”) I, for myself, my personal representatives, assigns, heirs, and next of kin:

1. ACKNOWLEDGE, agree, and represent that I understand the nature of Bicycling and Hiking Activities and that I am qualified, in good health, and in proper physical condition to participate in such Activity. I further acknowledge that the Activity will be conducted over public roads, trails and facilities open to the public during the Activity and upon which the hazards of traveling are to be expected. I further agree and warrant that if, at any time, I believe conditions to be unsafe, I will immediately cease further participation in the Activity.
2. FULLY UNDERSTAND that:
  - a. BICYCLING & HIKING ACTIVITIES INVOLVE RISKS AND DANGERS OF SERIOUS BODILY INJURY, INCLUDING PERMANENT DISABILITY, PARALYSIS AND DEATH (“RISKS”);
  - b. these risks and dangers may be caused by my own actions or inactions, the actions or inactions of others participating in the Activity, the conditions in which the Activity takes place, or THE NEGLIGENCE OF THE RELEASEES” NAMED BELOW;
  - c. there may be OTHER RISKS AND SOCIAL AND ECONOMIC LOSSES either not known to me or not readily foreseeable at this time, and I FULLY ACCEPT AND ASSUME ALL SUCH RISKS AND ALL RESPONSIBILITY FOR LOSSES, COSTS AND DAMAGES I may incur as a result of my participation in the Activity.
3. HEREBY RELEASE, DISCHARGE, COVENANT NOT TO SUE the Club, the League Of American Bicyclists (LAB), their respective administrators, directors, agents, officers, members, volunteers, and employees, other participants, any sponsors, advertisers, and if applicable, owners and lessors of premises on which the Activity takes place, (each considered one of the “RELEASEES” herein) FROM ALL LIABILITY, CLAIMS, DEMANDS, LOSSES, OR DAMAGES ON MY ACCOUNT CAUSED OR ALLEGED TO BE CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE OF THE “RELEASEES” OR OTHERWISE, INCLUDING NEGLIGENT RESCUE OPERATIONS, AND I FURTHER AGREE that if, despite the RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT I, or anyone on my behalf, makes a claim against any of the Releasees, I WILL INDEMNIFY, SAVE, AND HOLD HARMLESS EACH OF THE RELEASEES from any litigation expenses, attorney fees, loss, liability, damage, or cost which any may incur as the result of such claim.

I AM 18 YEARS OF AGE OR OLDER (IF A CYCLIST IS UNER 18, THE ADULT SPONSORING THE CYCLIST OR HIKER UNDER 18 FOR THIS EVENT SHOULD ALSO SIGN THE WAIVER), HAVE READ AND UNDERSTAND THE TERMS OF THIS AGREEMENT, UNDERSTAND THAT I AM GIVING UP SUBSTANTIAL RIGHTS BY SIGNING THIS AGREEMENT, AND HAVE SIGNED IT VOLUNTARILY AND WITHOUT ANY INDUCEMENT OR ASSURANCE OF ANY NATURE AND INTEND IT TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW. I AGREE THAT IF ANY PORTION OF THIS AGREEMENT IS HELD TO BE INVALID, THE BALANCE, NOTWITHSTANDING, SHALL CONTINUE IN FULL FORCE AND EFFECT.

## Non-Member Cyclists or Hikers

NAME (Printed): \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ PHONE: \_\_\_\_\_  
(Sponsor’s Name & Signature if applicable): \_\_\_\_\_

NAME (Printed): \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ PHONE: \_\_\_\_\_  
(Sponsor’s Name & Signature if applicable): \_\_\_\_\_

NAME (Printed): \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ PHONE: \_\_\_\_\_  
(Sponsor’s Name & Signature if applicable): \_\_\_\_\_

NAME (Printed): \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ PHONE: \_\_\_\_\_  
(Sponsor’s Name & Signature if applicable): \_\_\_\_\_

NAME (Printed): \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ PHONE: \_\_\_\_\_  
(Sponsor’s Name & Signature if applicable): \_\_\_\_\_

Ride Leader: Send completed Waiver Form to Patti Brumleve, 15574 Parasol Dr., Chesterfield, Missouri 63017-7462

