


STL RC
St. Louis Recreational Cyclists

10-08-14 Committee Meeting
Notes by Wayne Marsh (as of 10-09-14)

For easier reference, future action items are identified by seven asterisks *****.

1. Committee Members in Attendance:

- a. David Brown
- b. Larry Essmann
- c. Darryl Fabick
- d. Sharon Friedrich
- e. Faye Holdenried
- f. Wayne Marsh
- g. Dotty Menetre
- h. Billie Teneau

2. Current Club Statistics: Wayne presented the following club statistics, current through October 7, 2014.

- a. Club Members: 2013 Members 197
Less # who did not renew in 2014 61
Plus # who renewed from 2012 1
Plus # new members in 2014 35
Current # 2014 members 172 Male 105 (61%) Female 67 (39%)
- b. Club Rides: Scheduled 183; Cancelled 33; Held 150 (82%)
- c. Ride Leaders: Twenty
- d. Participation: Total rides by STLRC members 1,392
Total rides by guests 42
Total rides 1.434
- e. Top 5 Riders: Men (Alphabetically) Women (Alphabetically)
Jim Cobb Sharon Friedrich
Bob Cox Pat Kallaos
John Jauss Claudia Spener
Wayne Marsh Billie Teneau
Harold Wisely Mary Thompson
- f. Fewest Rides:

# Rides	# Riders	Cumulative # Riders
0	59	59
1	18	77
2	9	86
3	4	90
4	8	98

3. Current 2014 Financials and Potential Impacts for 2015:

- a. Darryl reported the following financial information.
 - i. Carry over amount from 2013 \$611.06
 - ii. Currently on hand in 2014 \$559.07
(Includes several members' prepayments for future years)
 - iii. Estimated upcoming expenses
 - LAB Membership \$100.00
 - American Specialty Insurance \$534.00
 - Website Hosting & Domain Registration \$127.35
 - Meeting & Picnic Space Rentals \$95.00
 - MO Bike Federation Dues \$75.00
 - Total estimated upcoming expenses \$931.35
 - iv. The club will need 187 members next year (at the current membership fee of \$5.00) to cover the above estimated annual expenses.
- b. Darryl suggested we look at ways to cut expenses, such as requesting everyone who attends the End of Season Picnic and the Annual Meeting to pay a small fee to help cover the cost of the paper products and the rental fees. Committee members present concurred with Darryl's suggestion.
- c. The committee members present discussed whether STLRC should continue to be a member of MO Bike Federation or discontinue the membership as a mean to save \$75.00. Since the MO Bike Federation is the only form of bicycling advocacy that STLRC supports, the committee members present agreed to continue STLRC membership in MO Bike Federation.

4. Annual Membership Fees:

- a. In view of the financials presented by Darryl, the committee agreed to eliminate the two-tiered membership fee structure (i.e., \$5.00 if submitted January – July; \$3.00 if submitted August – December) and just have a flat \$5.00 annual membership fee, regardless of when submitted.
- b. A few committee members suggested the annual membership time period should be changed to something other than the current February – January of the following year (i.e., the period which concurs with the insurance time period). After discussion, the committee members present agreed to not change the time period for annual memberships.

- c. Wayne said he will revise the 2015 Membership Application / Membership Renewal Form to show \$5.00 as the annual membership fee, regardless of when the form is submitted.

5. End of Season Ride & Picnic:

- a. The 2014 End of Season Ride & Picnic is scheduled for 9:30 a.m., Tuesday, October 21, 2014, at the Kirkwood Community Park (N. Geyer Rd & W. Adams Ave.).
- b. The following tasks were identified and the person(s) responsible to coordinate each listed task:

- i. Ride Coordinator: Faye Holdenried.
- ii. Secure necessary paper products for picnic: Sharon Frierich.
- iii. Set up picnic tables: Larry Essmann & Dotty Menetre.
- iv. Bring blank 2015 Membership Application / Renewal Forms: Wayne Marsh.
- v. Collect completed 2015 Membership Application / Renewal Forms & \$5.00 annual fee: Faye Holdenried.
- vi. Bring a sufficient number of STLRC business cards for anyone desiring a card: Peggy Wald.
- vii. Clean up: Larry Essmann, Dotty Menetre, Sharon Friedrich, Billie Teneau, Wayne Marsh.

6. Preliminary Thoughts for an Annual Meeting in January, 2015:

- a. The committee members present agreed to schedule the annual meeting for Sunday, January 25, 2015.
 - i. Time doors will open: 3:30 p.m.
 - ii. Time of Annual Meeting: 4:00 p.m. – facility is available till 8:00 p.m.
- b. Darryl and Faye mentioned that they had checked the venue that had been suggested by Jim Jeske (i.e., Jim’s church), and they thought it would be a very good place for the annual meeting.
- c. Similar to the plans for the End of Season Ride & Picnic, tasks were identified and the person (or persons) responsible to coordinate each listed task was (were) identified for the Annual Meeting.

- i. Develop and send an email to all 2014 STLRC members announcing the annual meeting and include such items as date and time of the Annual Meeting, driving directions to the church, instructions for attendees (e.g., members should bring a completed 2015 Membership Application / Renewal Form and the exact annual fee of \$5.00, or a check for \$5.00, if they have not already done so, etc.): Darryl Fabick.
- ii. Secure necessary paper products for the pot luck meal: Sharon Frierich.
- iii. Set up: Larry Essmann, Dotty Menetre, Billie Teneau, Sharon Friedrich.
- iv. Bring blank 2015 Membership Application / Renewal Forms: Wayne Marsh.
- v. Collect completed 2015 Membership Application / Renewal Forms & \$5.00 annual fees: Faye Holdenried.
- vi. Bring a sufficient number of STLRC business cards for anyone desiring a card: Peggy Wald (or another committee member is Peggy will be unable to attend).
- vii. Clean up: Larry Essmann, Dotty Menetre, Sharon Friedrich, Billie Teneau, Wayne Marsh.
- viii. Develop an agenda and identify persons responsible for each agenda item: **Yet to be determined.**

7. Waiver Form for Non-Member Cyclists:

- a. Billie sent an email to committee members on 10-04-14 regarding this item. Billie’s key points are:
 - i. Signed Waivers should be signed for all “1st Timers” and “all guest riders.”
 - ii. Ride coordinators sometimes forget to have a Waiver form handy or find it a nuisance to have several available for every ride.
 - iii. Billie suggested several possible solutions.
 - Make room for eight or so signatures on a waiver form so the ride coordinator needs to have only one form kept with their ride material.
 - At the end of the year (after coordinator makes a copy for self), the Waiver list is given to Faye for recordkeeping.
 - Put a “bubble” reminder for the ride coordinators on the sign-in sheet that would state that “all 1st Timers” and “all guest riders” must sign a Waiver.
- b. After discussion by the committee members present it was agreed that the terms “1st Timers” and “Guests” and “Non-Members” all meant about the same thing as far as the Waiver was concerned, and the term “Nom-Members” was the more inclusive of the three terms.
- c. Wayne distributed copies of the current Waiver Form for Non-Member Cyclists (copy attached to these meeting notes) which has room for five Non-Member signatures, plus room for a Sponsor’s Name & Signature if applicable (i.e., for Non-Member cyclists who are minors, below the age of 18, as stated in the Waiver Form).

- d. Billie repeated her suggestion that the Waiver Form should be revised so that the line that contains spaces for the event name and the date at the top of the form should be removed and similar lines should be placed next to each non-member's signature, so that one Waiver Form could be used by a ride coordinator, as a running list throughout the year until all lines are taken up with individual names, and after that point in time send the Waiver Form to Faye.
- i. Wayne agreed to look at the current Waiver Form to see if it could be modified to accomplish Billie's suggestion listed in item d. above.
 - ii. After reviewing the Waiver Form, Wayne believes that removing the line at the top of the Waiver Form that has the spaces intended for entering the event name and date and then inserting similar lines with spaces for the event name and date next to each non-member's signature would drastically increase the number of lines needed on the form, which would either require the form to be more than one page in length or reduce the number of lines for non-members' signatures.
 - iii. Wayne does not favor either of these options. The current form has five lines for non-member signatures, which seems a good trade-off in terms of the quantity for any one event and yet still only one page required for each event.
 - iv. Wayne also believes that, for possible use with insurance claims, it would be better to have a unique Waiver Form for each unique event rather than mixing waiver signatures from several different events.

- v. Is the current Waiver Form for Non-Member Cyclists (which is intended to record waiver signatures from non-member cyclists for only the indicated event) acceptable or should we increase the length of the form to be more than one page or reduce the number of lines for waiver signatures on the form?
- vi. During the meeting, Wayne distributed two draft versions of the "Sign-In Checklist" which contained different ways to highlight to ride coordinators to remember to obtain waiver signatures from all non-members.
 - Several of the committee members present preferred the draft with the new highlighted comment shown as part of the heading for the section of the form where the ride coordinator lists the names of guest.
 - Several of the committee members present preferred the draft with the new highlighted comment shown at the bottom of the "Sign-In Checklist" form.

- Wayne agreed to incorporate both new highlighted comments on the "Sign-In Checklist" form.

- The revised "Sign-In Checklist" form with highlighted comments in both places has been sent to David for uploading to the website with the listing of the current 172 members. The revised "Sign-In Checklist" form is part of the complete file of membership data, which includes the email address for Helen Recke and the corrected email address for Larry Mayberry.

8. Standing Monday and Friday Rides:

- a. The committee members present discussed the concerns that have been raised by Pat Kallaos (Monday rides) and Dave Reiter (Friday rides).
 - i. Frequently several STLRC members decide to depart early and/or ride a route that is different from the published ride. Should these riders be considered as participating in the listed club ride?
 - It was noted that the cue sheets for many rides offer different Options (e.g., which vary by distance and by the number or steepness of hills) so that riders can choose which option they prefer.
 - It was also noted that often, riders inform the ride coordinator that they are choosing to depart at a time different from the listed club ride for personal reasons (e.g., to make a personal appointment, to avoid projected weather conditions, etc.,).
 - After discussion, the committee members present agreed that the STLRC policy should be:
 - If a group of riders (or an individual rider), **makes the ride coordinator aware** that they plan to depart at a time that is **SLIGHTLY different** from the listed club ride's departure time and/or that they are going to ride a route that is **SLIGHTLY different** from the listed club ride, then that person, or persons, **should be considered as part of the club ride and their name(s) should be checked as a participant on the "Sign-In Checklist" form.**
 - If a group of riders (or an individual rider), **does NOT make the ride coordinator aware** of their deviation from the ride departure time and/or their deviation from the listed ride route, **OR if the deviation(s) are more than SLIGHT**, then that person, or persons, **should NOT be considered as part of the club ride and their name should NOT be checked as a participant on the "Sign-In Checklist" form.**
 - ii. Both Pat and Dave have stated that often "only faster riders or very few slower riders" show up for a ride, and consequently they, the ride coordinator, end up riding alone or with very few other riders. Pat and Dave have wondered if perhaps the standing Monday ride and the standing Friday ride should not be listed on the website and no "Sign-In Checklist" form prepared, but rather just let those riders coordinate among themselves.
 - After discussion, the committee members present agreed that if a ride is officially planned, it should be listed on the website as an official club ride, complete with a ride coordinator listed, and with a "Sign-In Checklist" form prepared by the ride coordinator.
 - On the contrary, "pick-up rides" do not need to be listed on the website, and a "Sign-In Checklist" should NOT be submitted to the club.
 - Regarding the stated concerns pertaining to not having "slower riders" with whom to ride, the committee members present agreed that there was little that could be done to alleviate this issue, other than to encourage other STLRC members to serve as a ride leader for some of the standing Monday rides and/or the standing Friday rides.
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- Wayne said he would talk to some of the riders who frequent the standing Monday rides and the standing Friday rides to see if other STLRC members would be willing to coordinate some of the standing Monday rides and/or the standing Friday rides.

9. STLRC Jerseys:

- a. Wayne reported that on a recent club ride, several STLRC members noticed the jersey that Wayne and another rider were wearing (i.e., a jersey that had been designed and ordered for purchase by a group of riders who ride from Columbia, Illinois on Saturday mornings), and those STLRC members asked if they could purchase such a jersey.
- b. Wayne showed the committee members present the 2013 jersey and the 2014 jersey that he had purchased as part of group of riders who ride from Columbia, Illinois on Saturday mornings, and he suggested that STLRC may want to design and order similar jerseys for those STLRC members who would want to purchase a STLRC jersey.
- c. After discussion by the committee members present, it was agreed that this item should be put on the agenda for the Annual Meeting in January to evaluate the overall interest among the STLRC members.

- d. After looking over the list of 2014 STLRC members, Larry said that Cliff Heggs had experience in the area of graphics art and that Cliff may be willing to coordinate the design of a jersey for STLRC (if the STLRC members show interest). Larry said he would contact Cliff to see if Cliff would be willing.

10. Other Items:

a. Schedule of Club Rides:

- i. Several of the committee members present suggested that STLRC club rides should be scheduled early and posted to the website in sufficient time so that STLRC members and guests could have more time to see the upcoming STLRC club rides.
- ii. It was also suggested that perhaps a group of STLRC members could get together and agree among themselves to take responsibility to coordinate a certain number of club rides during a certain period of time (e.g., one member might agree to coordinate a ride for the first Tuesday in each month, while another member might agree to coordinate a ride for the second Tuesday in each month, etc.)
- iii. After discussion, it was suggested that a meeting (i.e., similar to the meeting that Faye held in her home in early 2014 with all STLRC members who might be willing to coordinate a club ride) be scheduled for early 2015 and the details of the scheduled meeting could be announced in the Annual Meeting in January.